



WORKING TOGETHER

**Minutes of Shared Services Appointments Panel**

**Meeting date Wednesday, 16 March 2022**

**Members present:** Councillors Alistair Bradley, Aniela Bylinski Gelder, Sam Chapman, Paul Foster, Beverley Murray, David Shaw, Karen Walton and Peter Wilson

### **18.1 Introduction and Apologies**

Apologies were received from Councillor Alan Cullens, with Councillor Sam Chapman attending as substitute.

### **18.2 Declarations of Any Interests**

None.

### **18.3 Exclusion of Press and Public**

The press and public were excluded from the meeting under paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

### **18.4 Role of the Appointments Panel**

Noted.

### **18.5 Proposed Approach to Senior Recruitment**

Noted.

### **18.6 Scoring Guidelines**

Noted.

### **18.7 Chief Executive - Job Description and Person Specification**

Noted.

### **18.8 Chief Executive - CV, Covering Letter and Photo**

Noted.

### **18.9 Chief Executive - Shortlisting**

Noted.

**18.10 Chief Executive - Interview Questions**

Noted.

**18.11 Director of Change and Delivery - Job Description and Person Specification**

Noted.

**18.12 Strategic Lead for Future Investments - Job Description and Person Specification**

Noted.

**18.13 Director of Change and Delivery and Strategic Lead for Future Investments - Interview Questions**

Noted.

Chair

Date